BOMB FACTS

Telephone Bomb Threat Checklist

INSTRUCTIONS: BE CALM, BE COURTEOUS. LISTEN. DO NOT INTERRUPT THE CALLER.

YOUR NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TIME: \_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CALLER’S IDENTITY SEX:

Male \_\_\_\_\_ Female \_\_\_\_ Adult \_\_\_\_ Juvenile \_\_\_\_ APPROXIMATE AGE: \_\_\_\_\_

ORIGIN OF CALL: Local \_\_\_\_\_\_\_\_L ong Distance \_\_\_\_\_\_\_\_\_Telephone Booth \_\_\_\_\_\_\_\_

VOICE CHARACTERISTICS SPEECH LANGUAGE

\_\_\_ Loud \_\_\_ Soft \_\_\_ Fast \_\_\_ Slow \_\_\_ Excellent \_\_\_ Good

\_\_\_ High Pitch \_\_\_ Deep \_\_\_ Distinct \_\_\_ Distorted \_\_\_ Fair \_\_\_ Poor

\_\_\_ Raspy \_\_\_ Pleasant \_\_\_ Stutter \_\_\_ Nasal \_\_\_ Foul

\_\_\_ Intoxicated \_\_\_\_\_\_\_\_\_\_\_\_

Other \_\_\_ Slurred \_\_\_\_\_\_\_\_\_\_\_\_

Other \_\_\_\_\_\_\_\_\_\_

Other

ACCENT MANNER. BACKGROUND NOISES

\_\_\_ Local \_\_\_ Not Local \_\_\_ Calm \_\_\_ Angry \_\_\_ Factory \_\_\_ Trains

\_\_\_ Foreign \_\_\_ Region \_\_\_ Rational \_\_\_ Irrational \_\_\_ Machines \_\_\_ Animals

\_\_\_ Race \_\_\_ Coherent \_\_\_ Incoherent \_\_\_ Music \_\_\_ Quiet

\_\_\_ Deliberate \_\_\_ Emotional \_\_\_ Office \_\_\_ Voices

\_\_\_ Righteous \_\_\_ Laughing \_\_\_ Machines \_\_\_ Airplanes

\_\_\_ Street \_\_\_ Party

\_\_\_ Traffic \_\_\_ Atmosphere

BOMB FACTS

PRETEND DIFFICULTY HEARING – KEEP CALLER TALKING – IF CALLER SEEMS AGREEABLE TO FURTHER CONVERSATION, ASK QUESTIONS LIKE:

When will it go off? Certain Hour?
Time Remaining?
Where is it located? Building Area?
What kind of bomb?
What kind of package?
How do you know so much about the bomb?
What is your name and address?

If building is occupied, inform caller that detonation could cause injury or death.

Activate malicious call trace: Hang up phone and do not answer another line. Choose same line and dial \*57 (if your phone system has this capability). Listen for the confirmation announcement and hang up.

Call Security at \_\_\_\_\_\_\_\_\_\_ and relay information about call.

Did the caller appear familiar with plant or building (by his/her description of the bomb location)? Write out the message in its entirety and any other comments on a separate sheet of paper and attach to this checklist.

Notify your supervisor immediately.